

Bureau teleconference discussion notes and decisions
18 December 2017 GoToMeeting session (07:00-09:00 CET)

Participants:

Bureau present: Anders Grangård, Colin Laughlan, Estelle Igwe, Ian Watt (acting chair), Raffaele Fantetti, Tahseen A. Khan

Bureau excused: Sue Probert, Harm Jan van Burg

Secretariat: Lance Thompson

Agenda item	Discussion	Action/Decision
1. Roll-call	Quorum: 6 of 8 Bureau Members = quorum Excused: Sue Probert, Harm Jan van Burg	
1a. Approval the agenda		Approved with minor modifications.
1b. Approval of meeting report of 20 November 2017		Approved with minor modifications.
1c. Approval of meeting report of 04 December 2017		Approved with minor modifications.
2a. Process- driven approach to UN/CEFACT deliverables	VC Watt presented the current work on harmonization and the impact of process-driven exchanges through shared platforms (Pipeline, Blockchain, RDM... the rise of platforms is something we need to better understand). Suggestion: For the platform transformational opportunity, we should look at resource event agent (REA) and other research work. This may cause us to reconsider the harmonization project (canonical models). Question if this is a single project or multiple projects as there seems to be a large amount of work. There will need to be work across PDAs on the harmonization of process driven approach.	
3a. UN/LOCODE Executive Guide	Some modifications were proposed by the secretariat.	Bureau Decision 171245: Approval of the UN/LOCODE Executive Guide with minor modifications.
3b. M+T Code Management Project	The agreement during the November 20th call did not provide a completion deadline for this activity. It was proposed that this correspond with the end of the Code Management project, but the Milestone dates have expired. The date of 31 March 2018 was therefore suggested.	Bureau decision 171246: The Bureau approved to the modification of paragraph R205 of the UN/CEFACT "XML Naming and Design Rules for CCTS 2.01,

		version 2.1 of 27 May 2014" as Maintenance. Performed by: Rolf Wessel Deadline : 31 March 2018
3x. Project updates	<p>Project pending HoD support:</p> <ul style="list-style-type: none"> • T+L – (former eBOD) project missing one HoD support. • ENV – Waste Mgmt project missing two HoD support. <p>The following projects need to update their Milestones before 31 December 2017 or they will be archived on the 8 January Bureau call.</p> <ul style="list-style-type: none"> • Insur – Reimbursement of Claims (should end in 2014?) • UTIL – Alignment Master Data (should end 1 Sept 2013). • Agri – Animal Traceability (should end 31 Dec. 2013) • Agri – eCrop (should end 31 Aug 2016) 	
4a. Forum Organization	<p>Following a previous Bureau discussion, a weekly schedule was proposed, attempting to accommodate all project teams in only four meeting rooms with a general meeting on Wednesday afternoon.</p> <p>The consensus was that the open session on Monday morning is important and should be kept.</p> <p>The discussion on such a proposed program will be continued on the next Bureau call.</p>	Suggestions or comments to be provided to the secretariat on or before the 01 January 2018.
4b. Plenary documents	<p>A number of documents are planned for the Plenary but require Bureau approval beforehand. All documents need to be submitted by the 1st of January 2018 in order to be approved on the 8 Jan Bureau call, in time for the 15 Jan deadline.</p> <ul style="list-style-type: none"> • SWD Core principles (will not be ready) • ITPD Women in Trade Facilitation • T+L White Paper on Data Pipeline • eGOV White Paper on Blockchain Tech Applications to our del • SCM+F Sustainable Procurement • Several Executive Guides 	
4c. Other events	<p>VC Probert participating in a conference in China this week.</p> <p>VC Khan participated in the EEC SW Conf in Moscow.</p>	
5a. Liaison	<p>ebMoU/MG meeting was held on 6 December 2017. The chair, Howard Mason stepped down at that meeting and was unanimously congratulated on his successful leadership.</p> <p>The signatories will have a meeting mid-January.</p> <p>The next ebMoU/MG meeting is planned on 6 January 2018.</p> <p>There was a meeting of ISO TC308 (Chain of custody). The secretariat requested if there was interest from any of the working groups within UN/CEFACT that would like to follow this topic. It was suggested to check with Agriculture, CBM or Transport.</p>	
5b. Liaison	<p>ISO TC154 (VC Probert has been invited to China to present the work on RDM on 22 December)</p>	

6a. Report from Secretariat	<p>The secretariat is organizing the following events:</p> <ul style="list-style-type: none"> • Sustainable Fisheries ToS 29-30 January 2018 <p>The secretariat participated in the following events:</p> <ul style="list-style-type: none"> • SW Conference in Moscow, 7-8 Dec. • WTO Ministerial in Buenos Aires, 11-13 Dec. • SW Conference in Rabat, 12 Dec. • EU SW Conf., Sofia, 13-15 Dec. • Tech Talks on Data Harmonization, Geneva, 6 Dec. 	
7a. Communication	<p>Communication Team meeting on Dec 6 (Hanane, Benoit, Kepeng, Miluse). Energetic team. Two main suggestions: 1. Would like to see connection of UN/CEFACT with other standards organizations. 2. Develop an animated video that describes what UN/CEFACT is, goals, call for participants to join (Miluse might be able to develop such an animation). Miluse and Colin to develop a story board and script.</p>	
9a. Other Business	<p>VC Igwe has been doing a lot of work on awareness building nationally in order to get more participants involved. New Comer's presentation was useful especially to see how UN/CEFACT fits into a larger UN picture.</p>	
9b. Other Business: SBDH	<p>The SBDH document is not on the website. There was a request that this document be put on the public website. In order to do so, it must have been presented to the Plenary officially. We need to find the date of this presentation. The secretariat to check UN/CEFACT Plenary decisions 2004-2005 if this has been presented to the Plenary officially.</p>	
9b. Next Bureau Call	<p>Next Bureau meeting: 08 January 2018 from <u>07:00 CET, Geneva-time</u></p>	