

Bureau teleconference discussion notes and decisions
20 November 2017 GoToMeeting session (07:00-09:00 CET)

Participants:

Bureau present: Anders Grangård, Colin Laughlan, Ian Watt, Raffaele Fantetti (acting chair), Sue Probert, Harm Jan van Burg, Tahseen A. Khan

Bureau excused: Estelle Igwe

Secretariat: Lance Thompson, Helen Ross

Agenda item	Discussion	Action/Decision
1. Roll-call	Quorum: 8 of 9 Bureau Members = quorum Excused: Estelle Igwe	
1a. Approval the agenda		Approved.
1b. Approval of meeting report of 03 October 2017		Approved with minor modifications.
1c. Approval of meeting report of Open bureau meeting 03 Oct 2017		Approved
2a. Bureau Meeting Schedule Dates 2017-2018	Schedule from January 2018 re-discussed. Meetings to start from 8 January (instead of 2 January). The 2 April meeting (Easter Monday) is replaced by a Tuesday, 3 April meeting.	Agreed
2b. Publication of XML schema and eBusiness standards	The secretariat exposed some ideas for publishing UN/CEFACT's eBusiness standards and XML schemas. A mock-up will be prepared.	
3a. eGOV – Trusted Transboundary Project	White Paper was approved by written procedure on 13 November	Bureau Decision 171142: Approval of eGOV Trusted Transboundary White Paper and Project Exit.
3b. M+T Code Management Project	The Project Team requested some changes to the project proposal. There were no general objections to the request. However, the Milestone dates were not updated and have passed. In order to approve the entire document, the Bureau requested the Milestone dates be updated.	
3c. M+T Code Management Project	The Project Team requested to modify the paragraph R205 of the UN/CEFACT XML NDR under the Maintenance Procedure. New paragraph R205 to read: <i>“If a coupled design approach is used, then the qdt:QualifiedDataType schema module MUST import all code list and identifier scheme schemas used in the module.”</i> The secretariat proposed an assessment of the potential impact of the requested modification, pointing out that this can	Bureau decision 171143: The Bureau approved the modification of paragraph R205 of the UN/CEFACT XML NDR (document number) Performed by: Rolf Wessel

	potentially modify the way in which code lists are published in XML schema in all UN/CEFACT deliverables. It was pointed out that this flexibility does exist in many others standards and is requested by the user community.	Deadline date: 31 January 2018
3d. SCM+P – Cross Industry Invoice Executive Guide	An Executive Guide for the Cross-Industry Invoice was proposed for approval.	Bureau decision 171144: Executive Guide on CII approved.
3e. T+L – eCMR	The technical artefacts of the eCMR project (spreadsheet of core components, XML schema, UML diagram pdf and a message structure) were presented. The Project Team requests that these artefacts be put forward for Public Review of 60 days.	Bureau decision 171145: eCMR technical artefacts to go to Public Review for 60 days
3x. Project updates	Project pending HoD support: <ul style="list-style-type: none"> • T+L – (former eBOD) project missing one HoD support. The following projects need to update their Milestones before 31 December 2017 or they will be archived: <ul style="list-style-type: none"> • Insur – Reimbursement of Claims (should end in 2014?) • UTIL – Alignment Master Data (should end 1 Sept 2013). • Agri – Animal Traceability (should end 31 Dec. 2013) • Agri – eCrop (should end 31 Aug 2016) 	
4a. Forum Organization	The Forum website is on line and it is listed on the on-line calendar of events. The registration pages will be put up shortly when the Plenary website is on line.	
4b. Other events	The WCO e-Commerce Working Group. (VC Van Burg presented the material from the working group and the recommendation which should be finalized in December) The secretariat proposed to study the possibility of having the summer F2F meeting in Geneva at the same time as the WTO Aid For Trade meeting (as soon as the dates are confirmed they will be communicated; Bureau Members to check the pertinence of participating in this WTO meeting as hotel rooms would be in demand that week).	
5a. Liaison	ISO TC154 (IPCSA and Calconnect both confirmed as Category A Liaison) ISO PC295 (Ballot to be transformed into a TC and new work items out for ballot until December) ISO TC307 (F2F meeting in Tokyo 14-15 November; Akio Suzuki represented UNECE-UN/CEFACT) ISO TC308 (UNECE Category A Liaison confirmed. First conference call next week) ebMoU/MG meeting has been postponed to December 6 th as a one-day meeting.	
5b. Liaison	ISO TC154 (VC Probert has been invited to China to present the work on RDM on 22 December)	
6a. Report from Secretariat	The secretariat is organizing the following events: <ul style="list-style-type: none"> • UN/LOCODE Advisory Group 30 Nov – 1 Dec • Sustainable Fisheries ToS 29-30 January 2018 The secretariat will participate in the following events: <ul style="list-style-type: none"> • SW Conference in Moscow, 7-8 Dec. • WTO Ministerial in Buenos Aires, 11-13 Dec. 	

	<ul style="list-style-type: none"> • SW Conference in Rabat, 12 Dec. • EU SW Conf., Sofia, 13-15 Dec. 	
7a. Communication	<p>The videos that the secretariat organized and executed during the 30th Forum are now on-line:</p> <ul style="list-style-type: none"> • Data Pipeline: https://www.youtube.com/watch?v=ASfiE0zF2eU&t=2s • Harmonization: https://www.youtube.com/watch?v=RHfx155RgyE&t=2s • Cross Industry Invoice: https://www.youtube.com/watch?v=S8Gpk-u0LAo&t=63s 	
9a. Other Business	No other business	
9b. Next Bureau Call	Next Bureau meeting: 04 December from <u>07:00 CET, Geneva-time</u>	