

Bureau teleconference discussion notes and decisions
06 November 2017 GoToMeeting session (07:00-09:00 CET)

Participants:

Bureau present: Estelle Igwe (Acting Chair), Ian Watt, Raffaele Fantetti, Sue Probert, Colin Laughlan, Tahseen A. Khan, Harm Jan van Burg, Anders Grangård

Secretariat: Lance Thompson, Helen Ross

Agenda item	Discussion	Action/Decision
1a Approval of agenda		Approved
1b Approval of meeting report 171023	Report prepared on a different template. Will be updated and recirculated for written procedure approval. There were no major comments on the content.	Written procedure approval two days after circulation of new version.
1c Approval of meeting report 171003 open Bureau meeting	Report not yet finalizes	Deferred to 20 November meeting
3a ITPD – ISMIT Project Proposal	Project will produce: White Paper <ul style="list-style-type: none"> - Request project approval - Request project leader: Dapeng (Max) Liu Reserve that it does not reflect only one company. It is meant to be global. We need to ensure that other stakeholders get involved. SMEs often aren't able to participate, so need to actively seek input from MSMEs. (and from any government administrations that cover MSMEs)	Bureau Decision 1711037 Project approved with reservation. Project Leader: Dapeng (Max) Liu Supporting VC: VC Igwe The Bureau reserves the possibility to convert this to a Green Paper if the content would be better suited for that.
3b. eGOV – Trusted Transboundary Project	<ul style="list-style-type: none"> - Request approval of White Paper draft 0.99 - Request project exit There will be some minor editorial changes – no substantive change to the text. <ul style="list-style-type: none"> - Figure 1 and Figure 2 should be changed. - As a White Paper, this could pave the way to an international agreement. Appreciation expressed to VC Khan and his leadership of this project. Reserves were expressed as to an international coordination body which may not function in all economies:	Approval by Written Procedure two days after circulation of a modified text in track changes with the suggested modifications.
3c. ENV – Waste Management proposal	Project will produce: BRS, RSM, XSD <ul style="list-style-type: none"> - Request project approval - Request project leader: Norbert Pfaffinger 	Bureau Decision 1711038 Project approved as written pending HoD support. Project Leader: Norbert Pfaffinger Supporting VC: VC Khan

		NL HoD support has been received. Waiting on the written support of 2 other HoD.
3d. T+T – Experience Program project proposal	Project will produce: Green Paper <ul style="list-style-type: none"> - Request project approval - Request project leader: Sachin A Mehta and - Request project co-leader: Kazuo Hotta 	Bureau Decision 1711039 Project approved with minor modifications. Project Leader: Sachin A Mehta Project co-Leader: Kazuo Hotta
3e. AGRI – FLUX project	- Request milestone update Milestone dates slightly modified for draft development ending December 2017.	Bureau Decision 1711040 Approved with minor modifications.
3f. SPEC – Header/Envelope project	- Request milestone update	Bureau Decision 1711041 Approved
3g. SPEC – XML NDR	- Request for Maintenance Concern was raised as to the impact the requested changes will have on the deliverables and if this constitutes a substantial modification. Further precision is requested on the manner in which internationally recognized code lists are referenced on XSD which is ‘decoupled.’	Deferred to next Bureau call
3x Pending Projects	The following projects are pending: Pending 3 HoD support: <ul style="list-style-type: none"> • T+L project (former eBOD) 	T+L project relaunched requests for the HoD support.
	Pending post-Public Review: <ul style="list-style-type: none"> • T+L – eCMR 1st deliverable (ended 14/09/17) 	T+L eCMR BRS to be finalized shortly. RSM and schema to go to public review shortly.
	Milestone update or project completion? VC PROBERT: <ul style="list-style-type: none"> • Insur – Reimbursement of Claims (should end in 2014?). VC VAN BURG: <ul style="list-style-type: none"> • UTIL – Alignment Master Data (should end 1 Sept 2013). • Agri – Animal Traceability (should end 31 Dec. 2013) • Agri – eCrop (should end 31 Aug 2016) 	Deadline of 31 December 2017 to either update milestones or the projects will be archived.
4a	Geneva Forum April 2018 October 2018 Forum – location?	Open discussion on forum naming and logistics for October 2018.
4b	WCO e-Commerce Working Group <ul style="list-style-type: none"> • A recommendation has been suggested on eCommerce – to be finalized by December 2017 	Deferred to 20 November meeting.
5a	Liaison ISO TC154 <ul style="list-style-type: none"> • Update from the ISO TC154 Plenary 	Updates provided as described in agenda.

	<ul style="list-style-type: none"> • JWG1 maintained as JWG. Mary Kay Blantz and Gait Boxman designated as experts from the UNECE side. Yan Zhang (UNECE) designated as convener • UNTDED JMA ToR suggested and will be followed up • Next Plenary to be held in China in October 2018 • JWG8 on Transport and Logistics (for the MMT) <p>ISO TC204</p> <ul style="list-style-type: none"> • Check on how UN/CEFACT is referenced (not only a European organization) <p>ISO TC307</p> <ul style="list-style-type: none"> • F2F meeting in Tokyo 14-15 November. Akio Suzuki to represent UNECE (Eric Cohen will also be present but as Canadian HoD – he can help Akio if needed). A preparation conference call will be held sometime during the week of 6 November <p>IEC</p> <ul style="list-style-type: none"> • Requested information on code lists for Units of Measures and its relation to UNECE Rec.20 <p>ITU FG DPU</p> <ul style="list-style-type: none"> • Working with this group in order to have the UN/CEFACT CCL referenced 	
5x	<p>ISO TC308</p> <ul style="list-style-type: none"> • We have requested Cat.A liaison. Waiting on a response. <p>ebMoU Signatories (meeting planned 06/11/17)</p> <p>ITU FG-DLT (conf 17-19/10/17, seeking representatives)</p>	
6a	<p>Report from Secretariat</p> <ul style="list-style-type: none"> • Successful Single Window Conference • Future conference: Team of Specialists on Sustainable Fishery on 28+29 January 2018. <p>Reminder from last call:</p> <ul style="list-style-type: none"> • UN/LOCODE Advisory Group launch Geneva, CH. 30Nov+1Dec 	
7a	<p>Communication</p> <ul style="list-style-type: none"> • HoD Quarterly Report 	Written Procedure for approval: deadline on Friday 10 Nov
9a	Other business	Observation from the Bureau: written procedure should be used on an exceptional basis only.

9b

Next Bureau meeting: 20 November from 07:00
CET, Geneva-time