Participants:

Bureau present: Estelle Igwe (Acting Chair), Ian Watt, Raffaele Fantetti, Sue Probert, Colin Laughlan, Tahseen A. Khan
Apologies: Harm Jan van Burg, Anders Grangård
Secretariat: Maria Ceccarelli, Helen Ross

Agenda item	Discussion	Action/Decision
1a	Approval of the agenda	Approved without modifications
1b	Approval of meeting report of 02-05 October 2017	Approved without modifications
1c	Approval of meeting report of Open bureau meeting 03 Oct 2017	Deferred to 6 November 2017.
2a	Scheduling of next meetings	**Bureau Decision 1710032** Approved without modification.
3a	ITPD – Paperless Trade W.P. • Approved by written procedure 11 Oct Project to go to Project Exit	**Bureau Decision 1710033** Approved by written procedure 11 October 2017. Project to go to Project Exit.
3b	SCM+P – CI Scheduling • Approved by written procedure 15 Oct Project to go to Project Exit	**Bureau Decision 1710034** Approved by written procedure 15 October 2017. Project to go to Project Exit.
3c	SCM+P – CI Extensions • Approved by written procedures 15 Oct Project to go to Project Exit	**Bureau Decision 1710035** Approved by written procedure 15 October 2017. Project to go to Project Exit.
3d	AGRI – Traceability BRS • Approved by written procedure 15 Oct Is this to go to Project Exit or are there further deliverables?	**Bureau Decision 1710036** Approved by written procedure 15 October 2017. Project to proceed to next stage.
3e	AGRI – FLUX Milestone update	Deferred to 6 November 2017.
3x	The following projects are pending: Pending project proposal: • ENV – Waste Mgmt (NL HoD support received)	ENV project proposal pending.

	Pending call for participation: • None pending. Pending 3 HoD support: • T+L project (former eBOD) Pending post-Public Review: • T+L – eCMR 1st deliverable (ended 14/09/17) Milestone update or project completion? VC PROBERT: • Insur – Reimbursement of Claims (should end in 2014?): VC VAN BURG: • UTIL – Alignment Master Data (should end 1 Sept 2013). • Agri – Animal Traceability (should end 31 Dec. 2013) Agri – eCrop (should end 31 Aug 2016)	eBOD HoD support pending on updated proposal. eCMR- comments received from public review. Discussed proposal on method to provide project updates when VC unable to attend call. Insur pending. Utility & Agriculture project updates deferred to 6 Nov.
4a	Geneva Forum April 2018	Open discussion on duration of forum and plenary.
4b	WCO e-Commerce Working Group A recommendation has been suggested on eCommerce – to be finalized by December 2017	Open discussion on WCO's eCommerce recommendation.
5a	Liaison ISO TC154 • UNECE already had Cat.A liaison, so it was reconfirmed. The contact persons were updated. • Situation of JWG 1 (UN/EDIFACT) has been put in question • Leadership of UNTDED JMA needs to be clarified • IPCSA requested Cat.A liaison (closes 171110) • Calconnect requested Cat.A liaison (closes 171110) • Meeting to be held on 27/10/17 by conf call. Secretariat will attend from our side. (Meeting documents will be added on CUE) ISO TC068 • SC 4 and SC 7 have been disbanded ISO PC295 • Comment period soon to be opened on their data set. Eric Cohen is preparing comments for the UNECE side. • The group is requesting to become a TC instead of a PC (it is believed to have no real impact for us) ISO TC307 • Case studies were submitted F2F meeting in Tokyo in November. Proposing to request Akio Suzuki to represent UNECE (Eric Cohen will also be present but as Canadian HoD – he can help Akio if needed)	
5x	ISO TC 154 (Cat.A liaison to be confirmed 27/10/17) • We should be able to participate via conf call ISO TC 204 (Cat.A liaison to be confirmed 27/10/17) • We are requesting to participate via conf-call ISO TC308 • We have requested Cat.A liaison. Waiting on a response.	

	ebMoU Signatories (meeting planned 06/11/17) ITU FG-DLT (conf 17-19/10/17, Virginia Cram-Martos participated)	
6a	Report from Secretariat Reminder from last call: • UNECE 3rd SW Symposium, Geneva, CH. 30-31 October. UN/LOCODE Advisory Group launch Geneva, CH. 30Nov+1Dec	The Single Window Symposium has been renamed to Conference. A press release has been published announcing it. Team of Experts of Sustainable Fisheries conference being organized for the end of January. Lance Thompson attended EU meeting on transport documents. Maria Teresa Pisani presenting at WTO on contribution to SDGs.
7a	Communication • HoD Quarterly Report Newsletter topics	Newsletter topics discussed by VC Laughlin.
9a	Other business	VC Probert informed the Bureau on her presentation on MMT on 24 October to EU customs, transport, and logistics project in Dublin.
9b	Next Bureau meeting: 6 November 2017, from 0700 CET, Geneva time.	