

Bureau teleconference discussion notes and decisions
Monday, 02 October F2F Meeting (17:45-18:30 CET)

Participants:

Bureau present: Raffaele Fantetti (Acting Chair), Harm Jan van Burg, Anders Grangård, Estelle Igwe, Tahseen A. Khan, Colin Laughlan, Sue Probert, Ian Watt

Apologies:

Secretariat: Lance Thompson, Maria Ceccarelli, Maria-Teresa Pisani

Agenda item	Discussion	Action/Decision
1 Roll-call	Quorum: 8 of 8 Bureau Members = quorum	
1a. Approval of agenda		Approved as written
1b. Approval of report of 18/09/17		Approved as written
2a. Scheduling the time and dates of next meetings	Next call to be planned for 23 October from 07:00 CET. Then the subsequent meetings to run every other week from that date.	
2b. Domain name change	Request to change the name of the Finance and Payment Domain to “Finance Domain” There were no objections.	Bureau decision 1710034: the Finance and Payment Domain shall now be called the Finance Domain
3a. AGRI – FLUX	The group will update their milestone dates. The deliverables published during the summer were deliverables which were not yet published in the former release (there should be 9 total).	
3b. ITPD – Paperless Trade W.P.	Project put forward for Project Exit via Written Procedure. Comments to be sent on or before Wednesday 11 October.	
3c. SCM+P – CI Scheduling	Project put forward for Project Exit via Written Procedure. Comments to be sent on or before Sunday 15 October.	
3d. AGRI – Traceability BRS	BRS put forward for Project Exit via Written Procedure. Comments to be sent on or before Sunday 15 October.	
3e. SCM+P – CI Extensions	Project put forward for Project Exit via Written Procedure. Comments to be sent on or before Sunday 15 October.	
3f. SPEC – Code List Mgmt Project	An update to the XML technical specification is needed in order to decouple the code lists. There is a request to do this as Maintenance instead of a revision. Looking to go to Public review in 3-4 weeks.	
3x. Pending projects	The following projects are pending: Public announcements (published during the Forum week): <ul style="list-style-type: none"> • SWD – Single Submission Portal (SN, ES, NG received) • Proc – Sustainable Public Procurement (IT, IN, DE received) • T+L – Smart Containers (IT, US, FR, AU received). Pending 3 HoD support: <ul style="list-style-type: none"> • T+L project (former eBOD) Pending post-Public Review: <ul style="list-style-type: none"> • Agri – Traceability of Primary Natural Products from Plant or Animal Origin 	

	<ul style="list-style-type: none"> • T+L – eCMR 1st deliverable (ended 14/09/17) [many comments received on vocabulary; working on it] <p>Milestone update or project completion?</p> <p>VC PROBERT:</p> <ul style="list-style-type: none"> • Insur – Reimbursement of Claims (should end in 2014?): [deadline to update will be provided after which project to be archived] <p>VC VAN BURG:</p> <ul style="list-style-type: none"> • UTIL – Alignment Master Data (should end 1 Sept 2013). [deadline to update will be provided after which project to be archived] • Agri – Animal Traceability (should end 31 Dec. 2013) • Agri – eCrop (should end 31 Aug 2016) • Agri – FLUX (should end 30 Nov 2012) 	
4a. UN/CEFACT 30 th Forum questions or concerns	Internet connection checked into. Some minor changes in room allocations.	
5a. Liaison / Conferences	Liaison request ISO TC308 (Chain of Custody) Liaison request sent. Waiting on response.	
5x. Liaison	<p>Reminder from last call:</p> <ul style="list-style-type: none"> • Liaison request ISO TC307 (Blockchain) – ballot approved, waiting official confirmation • Liaison request ISO TC154 sent – ballot at next meeting. Meeting 27 Oct. Secretariat will attend. • Liaison request ISO TC 204 sent – ballot at next meeting. Meeting 23-27 October. Sue to arrange representative. • Liaison with ebMOU progressing. Meeting planned with signatories beginning of November. • Following ITU FG-DLT. Conference 17-19 October. 	
6a. Report from Secretariat	<p>Report from Secretariat:</p> <ul style="list-style-type: none"> • <p>Reminder from last call:</p> <ul style="list-style-type: none"> • AACE SW conf, Accra, GH. 3-5 October. • UNCTAD eCommerce, Geneva, CH. 4-6 October. • Blockchain FNTR Workshop, Paris, FR. 5 October. • WCO eCommerce Brussels BE. 10-13 Oct (Harm Jan to attend) • UNECE 3rd SW Symposium, Geneva, CH. 30-31 October. • UN/LOCODE Advisory Group Launch Geneva, CH. 30Nov+1Dec 	
7a. Communication	<p>A discussion took place on the need of better communication of UN/CEFACT activities and the role of Bureau and Secretariat in the preparation of external communication.</p> <p>The Secretariat underlined the lack of resources that UNECE can devote to preparing external communications and called upon the Bureau to expand its efforts in the matter. While appreciating the importance of the new communication strategy recently outlined by the</p>	

	UN/CEFACT Bureau, the Secretariat confirmed its support to it.	
9a. Sustainable Fisheries leadership	The names of Mr. van Koningsveld and Mrs. Karper were put forward for the leadership of the Sustainable Fisheries Team of Specialists	Bureau decision 1710035: The Bureau suggested Mr. Wim van Koningsveld to be the chair of the Sustainable Fisheries Team of Specialists
9b Next Bureau Meeting	Next Bureau meeting: 23 October at 15:00 CET	