

Bureau teleconference discussion notes and decisions
Monday, 10 July GoToMeeting session (15:00-17:00 CET)

Participants:

Bureau present: Anders Grangård (Acting Chair), Estelle Igwe, Harm Jan van Burg, Ian Watt, Raffaele Fantetti, Tahseen A. Khan, Sue Probert

Bureau absent: Colin Laughlan

Secretariat: Lance Thompson, Tatiana Rosu

Agenda item	Discussion	Action/Decision
1. Roll-call	Quorum: 7 of 8 Bureau Members = quorum	
1a. Approval the agenda		Approved with minor modifications.
1b. Approval of meeting report of 26-28 June 2017		Approved with minor corrections.
3a. eGOV – Trusted Transboundary Environment	The Secretariat suggested some modifications to the letter prepared by the Bureau at the last meeting. The Bureau reviewed, updated and agreed the letter that now will be forwarded to the project. It was further decided that Secretariat will liaise with UNESCAP to explore the way forward for an International Convention on the subject.	The letter to be forwarded by the secretariat to the project team.
3b. SC+P – C.I. Scheduling BRS		Approval to move the C.I. Scheduling BRS to public review by written procedures by Wednesday 12 July 2017 COB.
3c. e-CMR BRS	The VC in charge invited the Bureau to move the project to public review.	Bureau Decision 1707025: Approval to move the e-CMR BRS to public review.
2b. Vacant Domain Coordinator position	For transparency reasons, it was suggested to announce the vacant Domain Coordinators positions in the HoD report (deadline for candidatures set as beginning of September).	
4a. Preparations for UN/CEFACT 30 th FORUM	The Bureau discussed the possibility to have the two mini-conferences on different days. This way the participants would have the possibility to attend both mini-conferences. The exact date of the mini-conferences to be set quickly in order to allow Domains and project teams to organize the rest of their week.	

5a. Liaison	The Secretariat reported on the recent and future liaison activities with ISO TC154 and TC307.	
6a. Report from Secretariat	<p>The secretariat reported on recent and future activities:</p> <ul style="list-style-type: none"> • The organization of a seminar on “Implementing Trade Facilitation and the Sustainable Development Goals in Central Asia” at WTO on 10 July. • The participation at a Round Table on Public and Private Sector Participation in TF at the World Economic Forum on 10 July. • The participation in “More inclusive Asia-Pacific Region” organized by ADB-ESCAP on 12 July. • The organization of a UNRCs joint side event “Implementing Trade Facilitation and Paperless Trade for Sustainable Growth” on 12 July at the WTO. • The Participation in “Annex D+ with Donors” organized by WTO on 13 July. • The participation in “Digital Trade-Related Provisions in Regional Trade Agreements” organized by ICTDS-IDB on 13 July. • The participation in "E-Commerce Facilitation – Best practices and case studies" jointly organized by WTO-WEF on 14 July. • The support of OSCE in the organization of workshops to help the implementation of NTFB & TF measures (UNECE & UNCTAD) in Kazakhstan (12-14 July), Moldova (19-20 July) and Belarus (24-27 July). • The participation in an Empowerment programme for Benin, to help developing the National Roadmap for TF implementation (funded by the EU) on 8-10 August. • Prize for the UNCTAD eTrade4All platform, as champions of e-commerce, and one of the organizations contributing to the Platform. • Lecture on the 2030 agenda, the SDGs and UNECE and UN/CEFACT work on traceability, including the Sustainable Procurement Project on 10 July 2017 Bacconi University. 	
7a. Report from Communication	The HoD quarterly report to be shared by the secretariat for discussion and approval at the next Bureau meeting.	
9c. Next Bureau meeting	<p>Next Bureau meeting:</p> <ul style="list-style-type: none"> • July 24th from 15:00 (Geneva-time) to be chaired by VC Ian Watts. 	