

Bureau teleconference discussion notes and decisions
Monday, 12 June GoToMeeting session (15:00-16:30 CET)

Participants:

Bureau present: Anders Grangård, Colin Laughlan, Estelle Igwe, Harm Jan van Burg, Ian Watt, Lance Thompson (Chair), Tahseen A. Khan, Sue Probert

Bureau absent: Raffaele Fantetti

Secretariat: Maria-Teresa Pisani, Tatiana Rosu

Agenda item	Discussion	Action/Decision
1. Roll-call	Quorum: 8 of 9 Bureau Members = quorum	
1a. Approval the agenda		Approved with minor modifications.
1b. Approval of meeting report of 29 May 2017		Approved with minor modifications.
3a. SCM+P – CI Scheduling BRS		The decision was postponed until the next Bureau meeting.
3g. T+T – DTI project	VC van Burg invited the Bureau to approve the revised milestones dates.	Bureau decision 1706017 Approval of milestones updates for the T+T – DTI project.
3x.	Change in responsible Bureau Vice-Chair (following new structure): <u>Procurement Domain project:</u> Background Research... (request to move to VC... &/or change lead)	The decision was postponed until the next Bureau meeting.
3x.	<u>Pending Projects:</u> <ul style="list-style-type: none"> • T+L eBOD project (3 HoD support received – KR, AT, JP) <u>Pending 3 HoD support:</u> <ul style="list-style-type: none"> • T+L Smart Containers (missing 3 HoD support) 	
4a. Preparations for UN/CEFACT 30 th FORUM	The VC in charge of the FOC reported on the Forum preparations: <ul style="list-style-type: none"> • The secretariat is finalizing the HCA with the legal office in Geneva. • The secretariat is working on setting up the Forum website (registration, local information and hotel suggestions). • The provisional agenda and room requests templates have been shared with the DCs. It was suggested to extend the deadline for room requests and agendas to 15 July (initially 	

	<p>set on 30 June) since the DCs nomination will take place at the end of June in Paris. By the end of July, the FOC has to send the final number of rooms to the venue. However, the deadline for mini-conferences is still on 30 June.</p> <p>It was suggested to have one day without any mini-conferences to allow the experts to make progress on projects. However, it was reminded that the mini-conferences were always intended to attract outside audience and they are not compulsory for the existing experts. Another alternative would be to have all the UN/CEFACT mini-conferences in one day and all the other domain specific mini-conferences spread throughout the week.</p> <p>Some mini-conferences have already been submitted. It was suggested to wait until all the submissions are made to decide which mini-conferences should be scheduled. The mini-conference on blockchain could be scheduled on Tuesday as the topic concerns all the domains. This will allow the experts to discuss it within the other areas. Rules should perhaps be made on the readiness of a topic to be discussed at a mini-conference and how many per domain should be allowed.</p>	
5a. Liaison	<ul style="list-style-type: none"> • VC Khan attended the UNESCAP and EEC meeting where the Framework Agreement on Facilitation of Cross-border Paperless Trade in Asia and the Pacific, the Single Window Interoperability and the Mutual Recognition have been discussed. • VC Khan also intends to attend the Asian Trade Facilitation Forum in Indonesia in September 2017. • VC Probert attended the WCO IT Conference and Exhibition in Tbilisi where UN/CEFACT's work was promoted. • VC Probert has also run a workshop on the implementation of the cross-industry invoice in Thailand. • The World Bank has invited VC Probert to talk on international standards on Single Window from UN/CEFACT and WCO perspective on September 18-19. • VC Grangard mentioned Judy Zhu (Standardization Director of Alibaba Group) as a new Chair candidate of the TC154. The polling ballot will be closed on 8 July. The Bureau should get in touch with her when she is elected. • VC Laughlan will be meeting with Philippe Isler with the Global Alliance for Trade Facilitation on Thursday 29 June. 	
6a. Report from Secretariat	<p>The secretariat reported on:</p> <ul style="list-style-type: none"> • The successful participation in the main session of the OCEAN Conference in New York and in the joint side event with the Swiss mission on FLUX. Communication items have been published on this. 	

	<ul style="list-style-type: none"> • The organization of an event with the Working Party 6 at the EU Development days on sustainability and traceability in the textile sector in Brussels on 8 June 2017. • The participation in the Trade and Environment Committee at the WTO. Maria-Teresa Pisani to deliver a presentation on UN/CEFACT's work on Sustainable Fishery Management. 	
7a. Report from Communication		
9a. Points for the F2F meeting in Paris	<ul style="list-style-type: none"> • DC nominations • Harmonization PDA (1/2 day) • Communication topics (+/-1.5h) • Website updates • Trusted Transboundary Environment (1/2 day) 	
9b. DC nomination	The list of candidates has been presented to the Bureau. The Chair reminded some of the procedures for the DCs Nomination. For the Harmonization and Communication PDAs, another call for candidates will be organized.	It was decided to extend the deadline – one week for the 3 domains (CBM, eGov, SPEC) as the positions remain unfiled.
9c. Next Bureau meeting	Next Bureau meeting: June 26 (MONDAY) from 14:00 in Paris, France (F2F meeting).	