

Bureau teleconference discussion notes and decisions
Tuesday, 16 May 2017 GoToMeeting session (15:00-17:25 CET)

Participants:

Bureau present: Anders Grangård, Colin Laughlan, Estelle Igwe, Harm Jan van Burg, Ian Watt, Lance Thompson (Chair), Raffaele Fantetti, Tahseen A. Khan

Apologies: Raffaele Fantetti, Sue Probert

Secretariat: Maria Ceccarelli, Tatiana Rosu

Agenda item	Discussion	Action/Decision
1. Roll-call	Quorum: 7 of 9 Bureau Members = quorum	
1a. Approval the agenda		Approved.
1b. Approval of meeting report of 02 May 2017		Approved with minor modifications.
2a. Harmonization PDA	<p>VC Watt briefed the Bureau on what potentially could be the value contribution of the Harmonization PDA to UN/CEFACT and its deliverables. He advised that the PDA intends to address the F2F Bureau meeting in Paris (June 2017) seeking to confirm understanding of why does harmonization matter, why introduce harmonization now and what could be the impact on PDAs. VC Watt suggested that UN/CEFACT is poised to significantly contribute to:</p> <ul style="list-style-type: none"> • Blockchain enabled “Trust” applied to the supply chain • Internet enabled “Collaboration” applied to the supply chain “Data Pipeline” • The uptake of process driven not document only driven supply chains. • Deployment of UN/CEFACT’s Reference Data Model approach <p>To deliver on the above VC Watt advised that UN/CEFACT must now focus on processes and choreography and that the role of the harmonization PDA will be to assist PDA’s achieve the required standard of deliverables including Business Requirements Specifications and related RSMs. This work to be based on existing UN/CEFACT specifications UMM, CCTS, NDR, MA.</p>	

3a. T+L – Smart containers project proposal	Chair Thompson presented the project and invited the Bureau to approve the project proposal with Dr. Hanane Becha as a project leader. This proposal seems to be very linked to IoT (Internet of Things) and it was questioned to what extent UN/CEFACT should be working on this topic. The scope did not seem to be specific enough, especially on this subject.	A new version of the proposal can be presented for the next Bureau calls.
3b. eGOV – Ensuring Legally Significant Trusted Transboundary...	VC Khan presented the project and sought input for the way forward. It was suggested to work on this project as a White Paper and in parallel to possibly create an International Convention. This difference between White Paper and Recommendation was briefly discussed in order to understand which format would be most appropriate for this deliverable. The project team has done a considerable amount of work and expects the work to progress; VC Khan invited the Bureau to keep this in mind and the overall trade facilitation mechanisms such a solution could potentially offer certain countries.	Further discussions will be planned for the May 29 th call
3c. ITPD – White Paper on “Paperless Trade” – joint project with the WEF	VC Igwe presented the White Paper on “Paperless Trade” project prepared in collaboration with WEF. She invited the Bureau to approve the project proposal.	Bureau decision 1705011 Approval of a joint WEF/ITPD project for a White Paper on “Paperless Trade” Project leader: Lance Thompson Sponsoring VC: VC Igwe
3d. ITPD – Women in T.F.	VC Igwe invited the Bureau to update the milestones dates for the ITPD – Women in T.F. project. The project will go to Public draft review in September 2017.	Bureau decision 1705012 Approval of milestones dates for ITPD – Women in T.F.
3x. Publication of UN/EDIFACT D.17A		The secretariat to publish the UN/EDIFACT D.17A
3x. Project updates	<p>The VCs provided updates on the following projects:</p> <p>VC IGWE:</p> <ul style="list-style-type: none"> • SWD – Core Principles... (should end 31 Dec 2016) <ul style="list-style-type: none"> ○ Update to be provided at the next Bureau call <p>VC VAN BURG:</p> <ul style="list-style-type: none"> • UTIL – Alignment Master Data (should end 1 Sept 2013) <ul style="list-style-type: none"> ○ Review of the end date. Project update at the end of the 2017 • UTIL – Reutilization of Data Mgmt Sys (should end 31 May 2014) <ul style="list-style-type: none"> ○ VC Van Burg will request the Bureau to archive the project at the next Bureau call since it has been inactive for more than a year. • T+T – D.T.I. (should end 1 Feb 2015) 	

	<ul style="list-style-type: none"> ○ Deadline extended for half a year. ● T+T – SLH Info Project (should end 2014?) <ul style="list-style-type: none"> ○ Project moved to Completion stage. ● T+T – SLH Resa Info Process (should end 1 May 2010) <ul style="list-style-type: none"> ○ Project moved to Completion stage. ● T+T – SLH Travel Product Info (should end 2004) <ul style="list-style-type: none"> ○ Project moved to Completion stage. ● Agri – Animal Traceability (should end 31 Dec. 2013) <ul style="list-style-type: none"> ○ The team is updating the documentation in the BRS and looking to update the milestones finishing in Nov 2017. ● Agri – eLab Observation report (should end 30 Sept 2012) <ul style="list-style-type: none"> ○ The project is ready to go to Project Exit ● Agri – eCrop (should end 31 Aug 2016) <ul style="list-style-type: none"> ○ Project extended until spring 2018 ● Agri – FLUX (should end 30 Nov 2012) <ul style="list-style-type: none"> ○ Project being modified and extended. ○ The Business requirement needs to be done ● Agri – RASFF (should end 30 Sept 2013) <ul style="list-style-type: none"> ○ Project moved to Project Exit. A new project proposal will be presented. <p>VC GRANGARD:</p> <ul style="list-style-type: none"> ● M+T Procedures v2 publication project <ul style="list-style-type: none"> ○ The project is being modified and extended. 	
4a. Preparations for UN/CEFACT 30 th FORUM	<ul style="list-style-type: none"> ● VC Van Burg informed that the Forum Organizing Committee will start next week. ● The secretariat informed that the dates and the location of the Forum have been published on the UNECE website. The room requests need to be done before September 2017. The agenda needs to be prepared starting from June 2017. 	
5a. Liaison	<p>The secretariat reported on the recent activities:</p> <ul style="list-style-type: none"> ● The Secretariat is contributing to the UNCTAD Empowerment Program in Gabon, Cameroun and Senegal. ● The secretariat will represent UNECE and UN/CEFACT at the UN OCEAN Conference during the 1st week of June in New York. ● The secretariat is preparing an event with the Working Party 6 of the EU Development days in Brussels on 8 June 2017. 	

	<ul style="list-style-type: none"> • The secretariat will provide a presentation at the end of June during the WSIS Forum organized by ISTE as a side event on electronic commerce. 	
5x. (no Liaison points pending?)	<ul style="list-style-type: none"> • VC Van Burg provided a presentation at the CCFIX conference and assisted the EU delegation during the event as part of the Netherlands Delegation. The conference planned to start their own project on e-Cert for electronic notification for Codex. VC Van Burg agreed to participate in the project as an expert. The deliverables will hopefully be shared with UN/CEFACT. • VC Van Burg was invited to assist at a management meeting at FAO in Rome. • VC Van Burg was invited to an OIE management meeting in Paris in June, at the European Semantic Conference and at the European Digital Assembly in Malta in June. • Chair Thompson will provide a presentation on Single Window at the WCO Information Management Subcommittee. • Gerhard Heemskerk will provide a presentation at the ZUGFeRD meeting (18 and 19 May 2017). 	
6a. Report from Secretariat		
7a. Report from Communication		
9a Other business		
9b. Next Bureau meeting	Next Bureau meeting: May 29 (MONDAY) 15:00 CET.	