

Bureau teleconference discussion notes and decisions
Monday, 06 March 2017 GoToMeeting session (11:30-13:15 CET)

Participants:

Bureau present: Anders Grangård, Tahseen A. Khan, Sue Probert, Lance Thompson (Chair)

Bureau apologies: Harm Jan van Burg, Raffaele Fantetti, Estelle Igwe

Secretariat: Maria Rosaria Ceccarelli, Maria Teresa Pisani, Maike Carstensen

Agenda item	Discussion	Action/Decision
1. Roll-call	Quorum: 4 of 7 Bureau Members = quorum	
1a. Approval the agenda		Approved with minor modifications.
1b. Approval of meeting report of 20 February 2017		Approved with minor modifications.
3a. T+L – VERMAS BRS	Request to go to Publication.	Bureau Decision 1703063: Approval for the publication of the VERMAS BRS.
3x. Pending issues	<p>The following project are pending: <u>HoD support:</u></p> <ul style="list-style-type: none"> • M+T – Geospatial (missing 2; already has NL) <ul style="list-style-type: none"> ○ To be withdrawn? Waiting for confirmation from the Agriculture Domain. ○ <p><u>Should be finishing Draft Development and going to next steps:</u></p> <p>VC PROBERT:</p> <ul style="list-style-type: none"> • T+L – eCMR (should end 30 Sept 2016) <ul style="list-style-type: none"> ○ It is ready for discussion at the Forum. <p>VC GRANGÅRD:</p> <ul style="list-style-type: none"> • M+T – Procedure v2 publication project <ul style="list-style-type: none"> ○ Will be followed up at the Forum • M+T – Code Mgmt (received MA; already has IN, SE, JP, ES) <ul style="list-style-type: none"> ○ Waiting on call for participation. Chair Thompson to follow up. 	

<p>4b. Preparations for the 29th UN/CEFACT Forum</p>	<p>Mini conferences</p> <ul style="list-style-type: none"> • The agenda of the TTP mini conference is being finalized by the Secretariat. • The agenda of the Agriculture mini conference is still missing. <p>The reminder email to the experts was discussed.</p> <p>Open Bureau meeting on 28 March</p> <ul style="list-style-type: none"> • Suggestions for the topics of the Open Bureau meeting were mentioned, namely the UN/CEFACT projects and UN/CEFACT's contribution to implementing the WTO TFA. 	<p>Expert reminder email agreed with Bureau.</p> <p>Chair Thompson will create a topic space on CUE for the WTO TFA.</p> <p>Open Bureau meeting topics agreed.</p>
<p>4c. Other Events</p>	<p>Preparations for the 23rd UN/CEFACT Plenary:</p> <ul style="list-style-type: none"> • Questionnaire on UN/CEFACT Deliverables • Trade Finance as a tool for Trade Facilitation paper <ul style="list-style-type: none"> ○ The Secretariat is working on the paper. 	<p>The Secretariat will circulate the draft survey with the Bureau and prepare the online survey.</p>
<p>5a. Other Liaison</p>	<p>ISO/TC154</p> <ul style="list-style-type: none"> • The issue will be discussed further on the Bureau Meeting on 1 April 2017. • It was suggested to improve the representation of UN/CEFACT within TC154. <p>Chair Thompson will attend the WCO-IMSC Meeting in mid-May and present the SW Terminology work.</p> <p>VC Probert received a written question about the relationship between SCRDM and WCO Data Model.</p> <p>VC van Burg and VC Grangård are attending the WCO meeting on the implementation of the WTO TFA.</p>	<p>The Secretariat will raise the topic of the liaison with TC154 with the ISO Secretariat.</p> <p>VC Probert proposed reply to the request about the relationship between SCRDM and WCO Data Model agreed upon.</p>
<p>5b. ISO-PC295 (Audit data collection)</p>	<p>Chair Thompson provided some input on the matter, including MoU/MG R16/14.</p>	<p>The Secretariat will mention this issue to the ISO Secretariat.</p> <p>VC Khan will get in touch with Eric Cohen about Resolution 16/14.</p>
<p>5x.</p>	<p>Resolutions from MoU/MG 7+8 Dec 2016 call</p>	

	<ul style="list-style-type: none"> • R16/14 – Written concerns on ISO/PC295 to be submitted • R16/15 – ITU recommendations on collaboration – feedback? <ul style="list-style-type: none"> ○ All interested parties to underline the topics which are important to UN/CEFACT on or before the next Plenary. • R16/17 – UN/CEFACT Joint project with Oasis – share proposal • R15/02 – to share all proposed, preliminary and new work? • R07/06 – core component submissions to UN/CEFACT <p>MoU/MG Resolutions resolved: R16/12 (6 February 2017); R16/14, R16/17, R15/02, R07/06 (6 March 2017)</p>	<p>The Secretariat will follow up on Resolution 16/14.</p> <p>All Bureau members and interested parties to look into this and see whether this is useful for UN/CEFACT.</p> <p>VC Grangård will send the joint OASIS – UN/CEFACT project proposal to develop a consistent approach to message envelopes and headers to the MoU/MG Secretariat.</p> <p>In response to the Resolution 15/02 of the MoU/MG, UNECE Secretariat will send the call for participations as they are published to the MoU/MG Secretariat</p>
6a. Report from Secretariat	<p>The Secretariat is short on personnel, trying to get the vacant posts filled as quickly as possible.</p> <p>ExCom Meeting</p> <ul style="list-style-type: none"> • Chair Thompson is trying to have a meeting with ExCom during the week before the Forum. <p>Paper on Women in Trade Facilitation</p>	<p>The Secretariat will follow up on the paper on Women in Trade</p>

	<ul style="list-style-type: none"> The Secretariat provided input concerning the paper on Women in Trade Facilitation, suggesting to have it revised and then discuss with the Bureau. <p>The Secretariat is working on the background paper that will inform the discussion at the Chairs briefing on 26 April (1st day of the Commission Session)</p> <ul style="list-style-type: none"> The paper has been submitted to the Executive Office 	Facilitation with VC Igwe and the Project Team.
7a. Referencing UN/CEFACT on: Joinup.ec.europa.eu	It was discussed how UN/CEFACT could be promoted on the website of the European Commission. This issue will be discussed further. It was suggested to raise this with the new Bureau, possibly dedicating one VC to reviewing the information already available on the website and to see what could be added. https://joinup.ec.europa.eu/interoperability/search	
7b. HoD Quarterly Report	Chair Thompson presented the topics of the HoD Quarterly Report, the Bureau and Secretariat provided some input.	Text approved by the Bureau.
9b. Next Bureau call	Next regular Bureau call: 20 March 2017 @ 11:30	